Lincolnshire Heritage Open Days 2021

**Event No.**

Organiser Feedback Form

Please return your completed form to Heritage Lincolnshire by Friday 1st October 2021 together with any completed Visitor Feedback questionnaire forms left by people who attended your event/s.

You can also complete this form online by visiting **www.heritagelincolnshire.org/heritage-open-days**.

#### Event Details

1. Name and location of event:

**Visitor Response**

2. Approximately how many people attended your event/s in total?

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2a. of the total, approximately how many were adults?

2b. of the total, approximately how many were children?

3. What was the average age group of your visitors?

4. Did you receive any positive feedback from your visitors? If so, please give examples.

5. Did you experience any criticism or suggested improvements from your visitors? If so, please give examples.

6. What aspect/s of your event/s did you feel worked well, or not so well? Please give examples.

1. Is there anything you would change for a future event? If so, please give examples.

# Staffing

1. How many volunteers/paid staff took part in planning and running your event/s?

No. of volunteers No. of paid staff

#### Funding

9. Approximately how much money did you spend on organising your event/s?

£

10. Did you use any of the following methods to raise money for your organisation?

 Refreshments [ ]  Souvenirs [ ]  Guide books [ ]  Membership [ ]  Donations [ ]  Grant Funding [ ]

 Other [ ]  Please Specify)

11. To what extent were you able to recover money spent on organising your event/s?

 Not applicable [ ]  Full recovery [ ]  Over 50% [ ]  Less than 50% [ ]

# The Heritage Open Days Brochure

12. What did you think about the 2021 design and layout of the HODs Brochure? What did you like and what do you feel we can improve on?

# Our Performance

13. Please let us know what you liked or disliked about Heritage Lincolnshire’s support for your event. Could it be improved? If so, please give examples?

14. In the Spring we ran four organiser support sessions covering COVID Risk Management, Digital Engagement, Promoting Your Event and Using HODs for Funding Bids. If you attended one of these sessions, what were your thoughts? Did they help your event, or your site?

15. Would you like us to run similar sessions in 2022? If so, what topics would you find helpful?

The Future

16. Please let us know if you are interested in taking part next year. We’d also love to hear your suggestions of any other sites or organisations you that you think we should also ask to take part in 2022.

Would like to take part again in 2022?

Yes [ ]  No [ ]

Recommended sites/clubs who might be interested in taking part …………………………………………

***When completed, please return this form to:***

***Heritage Lincolnshire, The Old School, Cameron Street, Heckington, Lincolnshire NG34 9RW or*** ***hod@heritagelincolnshire.org***

##### Thank you again for all your hard work and your contribution to

##### Lincolnshire Heritage Open Days