



Breathing new life into St Benedict's

Project Evaluation Brief

Scrivelsby and Dalderby PCC wishes to invite an appropriately qualified individual or organisation to evaluate Breathing new life into St Benedict's, a 14 month National Lottery Heritage Funded programme of repair, new facilities, engagement and interpretation which will end in December 2021.

Collection of information will be supported by the PCC, project partners Heritage Lincolnshire, and the Architect who will feed data to the appointed consultant for analysing and creation of a report.

Please note that activities listed below were conceived prior to Covid 19 and are currently being revised to work digitally or with appropriate precautions in place.

Background

Breathing new life into St Benedict's will repair the roof and drainage of the Grade II* Listed church, create new servery facilities and conserve rare wooden monuments to the workers of Scrivelsby estate, which a church on this site has served for almost 1000 years. Alongside these capital works which will support the sustainability of the building, a series of engagement activities will run to enable the PCC to build new, and develop existing, partnerships with the local school and volunteer groups.

Activities will include:

- Work with Banovallum school to engage students with the history of estate workers locally and historic and modern rural careers.
- Bringing together volunteers from the Horncastle History and Heritage Society and the nearby group at Revesby Estate (through the Layers of History project at Heritage Lincolnshire) to research the history of the church and the estate workers memorialised on the wooden panels.
- Creation of a history leaflet, family trail and interpretation banner from this information.
- A talk for National Lottery players once the repairs are complete about the history of the building (to be given by one of the Church Wardens).
- Getting the church open for Heritage Open Days, including providing engagement activities for the public.
- Opening events for invited stakeholders, National Lottery players, and the local community.

Aim

It is believed that this evaluation will be a largely qualitative rather than quantitative piece of work, and outcome as opposed to output driven. However, it is expected that some of the evidence gathered will be quantitative in nature in order to demonstrate the increase in number and range of people engaging with St Benedict's.



Objectives

- i) To set a baseline for recording data which St Benedict's can use for this and ongoing activities in order to demonstrate change in their impact
- ii) To demonstrate to NLHF what project outcomes have been met and areas of learning for future projects
- iii) To help guide the PCC in how they can continue to engage with wider groups

Timescales

This work will commence on the appointment of the successful candidate in January 2020 and will need to be completed in time for the final grant claims and reports in December 2021.

Fee

The maximum fee available for this work is £3,000 (exclusive of VAT but inclusive of all travel, subsistence and materials).

How to apply

For each of the three objectives outlined above, provide a short methodology as to how you would undertake this piece of evaluation, with an associated cost breakdown of activities. This can be a written statement, project timeline with key milestones, series of illustrative diagrams or a mixture of a number of different approaches. However, your methodology statements should not total more than 6 sides (excluding your covering letter).

Please also submit with a covering letter laying out your suitability to undertake this work, with a number of recent project evaluations you have carried out (within the last 5 years) along with two references. CVs may be included.

Submission Timetable

The timetable for submitting a tender of his work is as follows:

Deadline for questions to gail.graham@heritagelincolnshire.org (Heritage Lincolnshire are supporting the PCC in this work): 4th January 2021

Response to all questions in one document: 8th January

Tenders must be submitted to Gail Graham at the above address by Midnight on Sunday 17th January

The successful appointment will be made w/c 1st February subject to NLHF approval timescales

Scrivelsby and Dalderby PCC retain the right not to appoint and to re-advertise the contract if there are not a suitable number of tender returns of sufficient quality to satisfy funder requirements.

Please note that the Heritage Lincolnshire office will be closed from the end of the day on Friday 18th December until Monday 4th January. Inboxes are not monitored outside of office hours.